

**Report to:** Cabinet

**Date of Meeting:** 7<sup>th</sup> November 2013

**Subject:** Provision of Personal Care Support Services at James Horrigan Court  
Extra Care Housing Scheme  
Approval for commencement of Tender process

**Report of:** Director of Older  
People

**Wards Affected:** St. Oswald

**Is this a Key Decision?** Yes

**Is it included in the Forward Plan?** Yes

**Exempt/Confidential** No

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### **Purpose/Summary**

The purpose of this report is to seek approval to commence an EU-compliant tender exercise for the provision of a Personal Care Support Services at James Horrigan Court Extra Care Housing Scheme (the "Tender").

### **Recommendation(s)**

#### **That Cabinet:-**

[1] Authorises the Director of Older People to conduct an OJEU Part B Open Procedure tender exercise for a new contract to run for a period of three years from 1st April 2014, with the option of two further one-year extensions;

[2] Approves the basis of evaluation of Tenders as set out in paragraph 2.2 of the report;

[3] Authorises the Cabinet Member for Older People and Health to accept the highest scoring Tender in accordance with the approved basis of evaluation.

#### **How does the decision contribute to the Council's Corporate Objectives?**

	<b><u>Corporate Objective</u></b>	<b><u>Positive Impact</u></b>	<b><u>Neutral Impact</u></b>	<b><u>Negative Impact</u></b>
1	Creating a Learning Community		√	
2	Jobs and Prosperity	√		
3	Environmental Sustainability	√		
4	Health and Well-Being	√		
5	Children and Young People		√	

6	Creating Safe Communities	√		
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

**Reasons for the Recommendation(s):**

The contract is currently held by Arena Housing who have served notice on the Council and the Council has agreed with Arena Housing that the contract will expire on 31<sup>st</sup> March 2014.

The Tender exercise will be required to follow an OJEU Open Procedure. As part of this process, approval will be needed for Cabinet Member delegated authority to award the Contract at the end of the Tender process.

**What will it cost and how will it be financed?**

**(A) Revenue Costs**

The new contract will be funded from the existing revenue budget for the service as outlined in paragraph 1.4

**(B) Capital Costs**      None

**Implications:**

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<b>Legal</b>	
<b>Finance</b>	
<b>Equality</b>	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

**Impact on Service Delivery:**

In terms of current service delivery there will be a positive impact as the new contract will be updated from the existing contract in terms of service quality and performance monitoring arrangements.

**What consultations have taken place on the proposals and when?**

Consultations have taken place with Central Procurement (commenced in September 2013).

The Head of Corporate Finance and ICT has been consulted and her comments have been incorporated in the report (FD2607/13)

The Head of Corporate Legal Services has been consulted and their comments have been incorporated into the report (LD 1913/13)

**Are there any other options available for consideration?**

No. The existing provider has decided to cease delivery of the Services and will serve notice upon the Council in accordance with the termination provisions the contract .

**Implementation Date for the Decision**

Following the expiry of the “call-in” period after the publication of the Cabinet decision.

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**Background Papers:**

None.

## **1. Introduction/Background**

- 1.1 The contract for the provision of a Personal Care Support Service at James Horrigan Court is currently held by Arena Housing (now renamed Your Housing Group) who have served notice to terminate the contract with an anticipated expiry date of 31<sup>st</sup> March 2014. The provision of the Services must therefore continue in order to ensure continuity of care for service users and to ensure that the accommodation retains its status as an Extra Care Housing Scheme.
- 1.2 Extra Care Housing provision extends the range of domiciliary support and housing services available to those in need.
- 1.3 James Horrigan Court is a 71 bed scheme and the service to be Tendered for will be for a block of daytime care hours and a night-time on-call service. These will be delivered flexibly to those clients assessed as requiring the service and are eligible to receive the service from Sefton.
- 1.4 The current annual contract value is £154,733.93.

## **2. Tender Method**

- 2.1 The Tender exercise will follow an OJEU Open Procedure. Approval is requested for Cabinet Member delegated authority to award the Contract at the end of the Tender process.
- 2.2 The basis of the quality/price/sustainability evaluation to be applied would be 40% price, 50% quality and 10% sustainability.
- 2.3 The new Contract will run for a period of three years from 1<sup>st</sup> April 2014, with the option of two further one-year extensions.